

## 2022-2023 DOT(WA)Inc AGM Reports

### Annual Report

I'd like to start by thanking the committee members for all their hard work over the last year. With me welcoming my baby into the world, the committee has stepped up and helped ensure we keep the vital parts of DOT(WA) rolling. We have had all the critical roles filled this year with a crew of dedicated OTs, some who have been on the committee for quite a while now, with some new volunteers to breath some fresh ideas and thoughts into the committee. Thank you to everyone who has volunteered their time to the committee, DOT(WA) literally would not operate with your input.

DOT(WA) has continued to have great success with our bimonthly PDs being held via Zoom, allowing for consistent and smooth running of these without having to worry too much about what has been happening. We will be sticking with this format for now and consider if we go back to face to face in the future. Thank you to Sue and Tom for finding such high-quality presenters for us each time.

Each year we evaluate the goals the committee set for themselves. We have developed several working parties as part of the Exec to try and focus on a few things. This has included starting to review the library and the 'Find and OT' section of the website, having a proforma for Bimonthly PD info gathering and the Supervision list. We also manage to tick off some less exciting jobs like writing procedures for a few roles and things that members don't actually see, but inadvertently benefit from. For members, the most exciting achievement this year has been FINALLY getting the recorded PDs available on the website! These will be uploaded and available for three months before being removed from the website.

This year we did not run any big PDs but are exploring options available. Due to the changing nature of PDs and so much being available online, we are looking at what we can provide that isn't already being provided.

For our monthly PD, we have had a wide range of presenters from many different organisations yet again. Some of our presentations include:

- PCH's KKIND
- PRPP and its application to young children
- Pre-writing skill development and updates on the use of Peggy Lego
- Clinikids CO-OP Research Team

The maximum capacity for our meetings is 100 people as per our subscription limit.

We continue to offer the DOT(WA) Clinical Project Grant throughout the year and with no limit to the number of grants offered per year. Last financial year we assisted with the finance for the publication of a WA based study into a journal. We ensured that the article would be freely available to DOT(WA) members.

DOT(WA) also continues to sponsor student prizes for both Curtin and Edith Cowan Universities. This year we presented one ECU Award and two awards to Curtin students.

Again, I'd like to acknowledge the hard work of the Executive Committee. Everyone on the committee are volunteers and without their dedication and work, DOT(WA) would not be possible. And it isn't easy trying to balance our committee roles, work life and then our personal life. But thank you to everyone who has contributed this year.

On the DOT(WA) committee in 2022-2023, we had:

- Chairperson – Fiona Kemp
- Deputy Chairperson – Jacqui Hunt
- Treasurer –Ashlyn McFarlane
- Meetings Secretary –Louella Frost
- Library coordinator –Louella Frost
- Membership Secretary – Isabell Pontre
- Email Coordinator – Shani Mattison
- PD Coordinator (national/international PD) – Sam Johnson & Felicity Emery
- PD Coordinator (bimonthly meetings) – Tom Buchfield
- Marketing – Kendra Sunits
- Website Coordinator – Isabelle Nash
- Research – Vacant
- Rural and remote – Vacant
- Mentorship – Vacant
- General members-

Fiona Kemp  
DOT(WA) Chairperson

## **OT Associations Report 2022-2023**

Throughout the 2022-2023 fiscal year DOT(WA) has continued their relationship with the State OT Association as per the terms of the Memorandum of Understanding. A renewed MOU between DOT(WA) and the Western Australian Occupational Therapy Association (WAOTA) was signed in January 2023 and both parties agreed that the MOU will remain in effect unless either party, by mutual consent, wishes to alter or terminate.

In late 2022, the DOT(WA) deputy chairperson and the chair of WAOTA worked together on a joint submission to parliament re: the Inquiry into Child Development Services 2022, and both organisations are very thankful to those members who participated in a survey and outlined clear view pointes re: the current waitlists and reduced services across all child development services in WA. The final (10 page) submission is available to the public and you can access this by [clicking here](#). WAOTA introduced new awards procedures this year and they held an inaugural OT ball to celebrate and announce the winners. Whilst there was no specific paediatric award, there were many awards presented at a celebration of Western Australian Occupational Therapy.

The chairperson (Fiona Kemp) attended the WAOTA AGM (online), and the deputy chair continues to act as the point of communication between DOT(WA) and the state association. WAOTA continue to actively promote DOT(WA) meetings and PD events, and DOT(WA) are very thankful for the ongoing collaboration between the DOT(WA) deputy chairperson and Lorna Celenza, administrator at WAOTA.

The WA division of Occupational Therapy Australia [OTA(WA)] held a sundowner in May 2023, where they made some announcements including further details of the management of the WA division. No state manager has been appointed to replace the previous divisional manager and the states divisional councils are now coordinated by a central manager (not based in WA). Despite this, Chris Pearce (the new Chair of the WA divisional council) is keen to work collaboratively with DOT(WA) and as such, will liaise with the deputy chairperson throughout the year.

OTA also announced that the OT Exchange will be held in Perth in June 2024, and DOT(WA) look forward to this event which typically hosts many great occupational therapists from around Australia with content that is more targeted at clinicians (compared to their biannual conferences). The deputy chairperson looks forward to ongoing collaboration with WAOTA and OTA, working together to connect with occupational therapists around Australia and share knowledge and resources with each other.

Jacqui Hunt  
Deputy Chairperson  
DOT(WA) 2022/2023

## **Membership Report 2022-2023**

There was a slight reduction in membership numbers for DOT(WA) in the 2022-23 financial year, with 196 registered members.

Membership continues to be available to occupational therapists or occupational therapy students who currently reside in Western Australia, as per the constitution. Renewals for the new financial year have begun, and many members have been quite prompt with this. We always appreciate the patience of our members whenever there are any issues or delays with registering/ renewing memberships; thank you for bearing with us as we resolve these as quickly as we can.

New and renewing members are currently able to register at the price of:  
\$60 full price (including OTs and OT students); or  
\$55, if also registered with the WA Occupational Therapy Association.

Current members receive the DOT(WA) newsletters and emails, and are granted access to the membership sections of the website. They are also eligible for Mentor Connect; research grants; discounts to our PD events; the DOT(WA) library; to advertise private practice; and many other benefits throughout the year. Invoices for PD and for membership payments are available to all members via the website.

We are looking forward to another wonderful year!

Isabelle Pontre  
DOT(WA) Membership Secretary

## **Finance Report 2022-2023**

The 2022-23 financial year has seen a loss of \$4847.51. This year's income has come from memberships and interest earned. No large PD's were completed although outstanding invoices for the previous financial year's PD event were paid. If the costs from last year's PD were taken out, we would have had a \$3522.91 profit.

DOT(WA) continues to invest money into website maintenance and this year has invested a small amount of money into creating a vimeo account to allow for bi-monthly PD videos to be stored on the DOT(WA) website. We have continued our Zoom subscription to support facilitation of meetings and bimonthly PD's.

We continue to run most of DOT(WA)Inc's finances electronically. Electronic payments are preferred as these are less labor intensive, result in faster payments and banking and make account keeping easier. PayPal continues to be the easiest way to allow credit card payments. Although this incurs a small cost, the functionality and low cost makes it the best option available.

- Memberships remain the main income generator this year
- This financial year saw a large increase in interest earned
- DOT(WA) set-up a vimeo account to allow bi-monthly presentations to be available on the DOT(WA) website in video format.
- DOT(WA) approved a research grant for the paper 'Functional links between thermoregulation and sleep in children with neurodevelopmental and chronic health conditions'.
- DOT(WA) added to the library 'The Early Childhood Coaching Handbook' by Dathan Rush and M'Lisa Shelden.

Ashlyn Macfarlane  
DOT(WA) Treasurer

## Overview of 2022- 2023 DOT(WA) Finances

<b>OPENING BALANCE</b>	Cheque account (306-051 0195086)		\$230,299.97
	Telenet Saver (302-162 0409357)		\$19,637.25
	PayPal		\$9,244.13
<b>Total</b>			259,181.35
<b>CLOSING BALANCE</b>	Cheque account (306-051 0195086)		\$232,186.50
	Telenet Saver (302-162 0409357)		\$22,620.12
	Paypal		\$1,849.23
<b>Total</b>			256,855.85
<b>INCOME</b>	Interest		\$1,909.24
	Membership		\$10,890
<b>Total Income</b>			<b>\$12,799.24</b>
<b>EXPENSES</b>	PayPal Fees	\$202.99	
	Dysgraphia PD	\$8,370.42	
	Website/IT	\$1,691.19	
	Research Grant	\$2,308.41	
	Insurance	\$3,042.00	
	Bimonthly PD Gift voucher	\$300.00	
	Award Gifts, Prizes & Donations	\$478.00	
	Library	\$84.74	
	Association Memberships	\$865.00	
	OT Week Prize	\$150.00	
	Meetings	\$154.00	
<b>Total Expense</b>		<b>\$17,646.75</b>	
<b>TOTAL LOSS</b>		<b>-\$4847.51</b>	



## DOT(WA) Finance Three Year Comparison

3 Year Comparison			
<b><u>Income:</u></b>	<b>2022-2023</b>	<b>2021-2022</b>	<b>2020-2021</b>
Interest	\$1,909.24	\$115.11	\$114.88
Professional Development	0.00	\$21,636.08	\$0.00
Membership	\$10,890	\$12,755.00	\$12,965.00
<b>Gross Revenue</b>	<b>\$12,799.24</b>	<b>\$34,506.19</b>	<b>\$13,079.88</b>
<b><u>Expenses:</u></b>			
PayPal Fees	\$202.99	\$1,228.46	\$505.95
Website/IT	\$1,691.19	\$1,790.94	\$1,622.53
Library	\$84.74	\$581.99	\$21.90
Gifts/awards/prizes/donations	\$778.00	\$400.00	\$563.70
Insurance	\$3,042.00	\$2,794.00	\$2,795.00
Meetings expenses	\$154.00	\$384.98	\$359.64
NGCS Project	0.00	\$0.00	\$1,457.50
Professional Dev. (excl PayPal fees)	\$8,370.42	\$4,594.70	\$0.00
Clinical Project Grants	\$2,308.41	\$0.00	\$0.00
OT Week	\$150.00	\$150.00	\$100.00
OT Association Memberships	\$865.00	\$1,189.00	\$656.00
<b>Gross expense</b>	<b>\$17,646.75</b>	<b>\$13,114.07</b>	<b>\$8,182.22</b>
<b>Net Revenue</b>	<b>-\$4847.51</b>	<b>\$21,392.12</b>	<b>\$4,847.66</b>